

DETAILED PROCEDURE



TWENTY-THIRD ANNUAL CONVOCATION

15 November 2025



National Institute of Technology Karnataka, Surathkal
Mangaluru - 575025

PART-I (MAIN STAGE)

- 2.30 pm Convocation procession starts and assembles on the stage.
- 2.35 pm **Institute Anthem**
- 2.37 pm Director will welcome all, and addressing the Chairperson will say:
“CHAIRPERSON SIR, I HAVE THE HONOUR OF REQUESTING YOU TO DECLARE THE TWENTY THIRD ANNUAL CONVOCATION PROGRAM OPEN”.
- 2.39 pm **Chairperson will say: “I DECLARE THE 23rd ANNUAL CONVOCATION PROGRAM OPEN”.**
- 2.40 pm Director will read out a brief report of the activities of the Institute. He will then formally introduce the **Chairperson** and request him to address the audience.
- 2.55 pm **Chairperson** will deliver his address.
- 3:05 pm Director will thank the **Chairperson**, then formally request him to introduce the **Chief Guest**.
- 3.06 pm Chairperson will formally introduce the **Chief Guest** and request him to deliver the Convocation Address.
- 3.10 pm **Chief Guest** will deliver the Convocation Address.
- 3.25 pm **Chairperson** will thank the **Chief Guest** for the Convocation Address
- 3.26 pm **Chairperson addressing the members of BOG and the Senate** will say:
“MEMBERS OF BOARD OF GOVERNORS AND MEMBERS OF THE SENATE, DOES IT PLEASE YOU TO APPROVE THE AWARD OF THE B.TECH. M.TECH., M.TECH.[R], M.SC., MBA, MCA AND PH.D. DEGREES OF THE INSTITUTE TO THE CANDIDATES WHO HAVE BECOME ELIGIBLE TO RECEIVE THEM AT THIS CONVOCATION?”
- 3.28 pm **Members of BOG and members of the Senate will reply: ‘YES PLEASE’**
- 3.30 pm **Chairperson** will say:
“THE B.TECH., M.TECH., M.TECH.[R], M.SC., MBA, MCA AND PH.D. DEGREES OF THE INSTITUTE PROPOSED BY THE DEAN (ACADEMIC) AND HEADS OF THE DEPARTMENTS; AND APPROVED BY THE SENATE BE AWARDED TO ALL ELIGIBLE CANDIDATES.”

3.32 pm

Director addressing the **Registrar** will say:

“Mr. REGISTRAR, PLEASE PROPOSE THE NUMBER OF CANDIDATES WHO HAVE BECOME ELIGIBLE FOR THE AWARD OF B.TECH. M.TECH., M.TECH.[R], M.SC., MBA, MCA AND PH.D. DEGREES OF THE INSTITUTE AT THIS CONVOCATION”.

3.34 pm

Registrar will say:

“SIR, I PROPOSE THAT ___ CANDIDATES BE AWARDED B.TECH. M.TECH., M.TECH.[R], M.SC., MBA, MCA AND PH.D. DEGREES OF THIS INSTITUTE AT THIS CONVOCATION AND PROPOSE THAT ___ CANDIDATES BE AWARDED THE DEGREES IN PERSON AND REST IN ABSENTIA”.

3.36 pm

Director addressing **Dean (Academic)** will say:

“MR. DEAN (ACADEMIC), PLEASE READ OUT THE NAMES OF ALL THE UG AND PG STUDENTS WHO HAVE WON THE INSTITUTE GOLD MEDALS AND THE VARIOUS PRIZES TO THIS AUGUST ASSEMBLY”.

3.38 pm

Dean (Academic) will read out the names of the medal winners.

The **Chairperson**, **Chief Guest** and Director will hand over the medals.

PART- II (FOUR STAGES)

4.00 pm

Deans and respective HoDs will assemble on the new stages (4 columns).

- C1. Degree award for the graduands of Departments of Chemical Engineering, Civil Engineering, and Water Resources & Ocean Engineering.
- C2. Degree award for the graduands of Departments of Chemistry, Electronics & Communication Engineering, Information Technology, and Physics,.
- C3. Degree award for the graduands of Departments of Computer Science & Engineering, Electrical & Electronics Engineering, and School of Humanities, Social Science & Management.
- C4. Degree award for graduands of Departments of Mathematical & Computational Science, Mechanical Engineering, Metallurgical & Materials Engineering, and Mining Engineering.

4.40 pm

Director addressing the new graduands will say

“GRADUANDS OF THE YEAR, IT IS MANDATORY ON YOU THAT IN

THOUGHT, WORD AND DEED, YOU WILL EVER MAINTAIN THE PURITY, DIGNITY AND INTEGRITY OF YOUR PROFESSION AND HONOUR OF OUR INSTITUTE”. “GRADUANDS OF THE YEAR, PLEASE RISE AND TAKE THE PLEDGE”

“ON THIS AUGUST OCCASION OF RECEIVING THE DEGREE, I (CANDIDATES NAME), THE B. TECH. GRADUATE OF THE NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL, SOLEMNLY PLEDGE THAT, HONESTY, SINCERITY AND HARD WORK SHALL BE THE CHERISHED VALUES OF MY LIFE. MOTTO OF THE INSTITUTE NAMELY, WORKISWORSHIP,KAYAKAVEKAILASA,TATPOOJAKARMACHAAKHILAM SHALL BE THE GUIDING PRINCIPLE OF MY LIFE. I SHALL ENDEAVOR TO THE BEST OF MY ABILITY TO BE WORTHY OF MY INSTITUTE AND MY PROFESSION. I SHALL ALWAYS UTILIZE MY KNOWLEDGE IN THE SERVICE OF MY MOTHERLAND AND HUMANITY; I SHALL ALWAYS PLACE MY COUNTRY ABOVE SELF. MAY GOD HELP ME”.

4.45 pm **Chairperson** will sign the Record of Degrees, and will say:

“I DECLARE THE CONVOCATION PROGRAM CLOSED”

4.47 pm **National Anthem**

4.50 pm Members on the dais will re-form themselves into a procession and leave the venue.

5:00 pm High Tea for guests, faculty, students and parents in specified locations.

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